

VILLAGE OF WILCOX
Minutes of Council Meeting No. 1, 2019,
Tuesday, January 15, 2019, 6:30 p.m.
Council Chambers, Municipal Office, 33 Main Street, Wilcox, Sask.

Present: Mayor Wayne Hoffart
Deputy-Mayor Jim Gilchrist
Councillor Sarah Collins
Councillor Bryan Jackson
Councillor Terry Stuermer

Absent: nil

Mayor Hoffart called the meeting to order at 6:30 p.m.

AGENDA **1-2019** **Councillor Stuermer**
THAT the agenda be hereby approved as presented. **CARRIED**

MINUTES **2-2019** **Councillor Jackson**
THAT the minutes of the regular meeting number 14/2018, as held on Tuesday December 18, 2018, be hereby approved as circulated. **CARRIED**

FINANCIAL STATEMENTS **3-2019** **Councillor Gilchrist**
THAT the statements of cash receipts and payments for December, 2018 be hereby approved as presented by the Administrator. **CARRIED**

ACCOUNTS **4-2019** **Councillor Collins**
THAT the list of accounts attached to these minutes and identified as "Payment Register" be approved for payment. **CARRIED**

Administrator Tammy Ritchie report:
- update on tax arrears, year end tasks, upcoming audit.

Foreman Tim Friend attended the meeting to update Council on the past months' activities.

PARCEL M & N PROPOSAL **5-2019** **Councillor Collins**
WHEREAS Mr. Greg Kvisle has made a development proposal to Council that includes an option for the Village to purchase land located in Blk M Plan 101404763 and Blk N Plan 101404785;
THAT we resolve not to purchase the said land from G Kvisle Holdings. **CARRIED**

PARCEL M & N REZONE **6-2019** **Councillor Stuermer**
THAT we agree to rezone Blk M Plan 101404763 and Blk N Plan 101404785 from urban reserve to industrial zone; THAT the owner of the land, G Kvisle Holdings, will be required to pay an upfront deposit of \$2,500 to cover the costs of the rezoning and that any balance will be refunded to the owner when the rezoning is complete. **CARRIED**

SERVICING AGREEMENT **7-2019** **Councillor Jackson**
THAT prior to approval of a subdivision application for Blk M Plan 101404763 and Blk N Plan 101404785, the Village will require a servicing agreement with G Kvisle Holdings, for the developer to provide road access or any required services to the new lots in the proposed industrial subdivision. **CARRIED**

VILLAGE OF WILCOX
Minutes of Council Meeting No. 1, 2019,
Tuesday, January 15, 2019, 6:30 p.m.
Council Chambers, Municipal Office, 33 Main Street, Wilcox, Sask.

REMOVE ROAD & RECLAIM LAND **8-2019** **Councillor Gilchrist**
THAT we remove the temporary road located on the most easterly edge of Blk N Plan 101404785 as expediently as possible and reclaim the land to its previous state. **CARRIED**

SET VALUE FOR LOTS **9-2019** **Councillor Gilchrist**
THAT we advertise for sale Lots 7 & 8 Blk 4 for \$18,000 and Lot 19 Blk 8 for \$20,000, with the provisions that it must be new development only and a requirement that construction must be substantially completed within one year. **CARRIED**

FEBRUARY MEETING DATE **10-2019** **Councillor Collins**
THAT the February meeting be set for Thursday February 21st. **CARRIED**

Administrator Tammy Ritchie left the meeting at 8:15pm while Council discussed employee wages for 2019. She returned at 8:27pm and Council passed the following motion:

ADMINISTRATOR BONUS **11-2019** **Councillor Gilchrist**
THAT the Administrator, Tammy Ritchie, be paid a bonus of \$750 for 2018. **CARRIED**

ADMINISTRATOR WAGES **12-2019** **Councillor Stuermer**
THAT the annual wage for Administrator Tammy Ritchie be increased by \$250/month to equal a total salary of \$46,000/year. The increase is in lieu of benefits currently being paid by the Village for the Foreman but not for the Administrator. **CARRIED**

ADMINISTRATOR MILEAGE **13-2019** **Councillor Jackson**
THAT the Administrator, Tammy Ritchie, be paid \$50/month for mileage to commence with the transfer of the CIBC bank branch to Regina on March 7th 2019. **CARRIED**

UMAAS ANNUAL MEMBERSHIP **14-2019** **Councillor Collins**
THAT we pay the annual Urban Municipal Administrators Association of Saskatchewan membership fee for 2019. **CARRIED**

BOARD OF REVISION **15-2019** **Councillor Gilchrist**
THAT we appoint GK + Krismer and Associates as the Board of Revision and Aileen Swenson as the Secretary to the Board of Revision for 2019. **CARRIED**

CASUAL LABOUR WAGES **16-2019** **Councillor Stuermer**
THAT we establish the rate of pay for part-time or casual employees at the following:
Village Maintenance/Utility - \$17.00 per hour. **CARRIED**

DAILY RATE FOR UTILITY CHECKS **17-2019** **Councillor Jackson**
THAT we establish the daily rate of pay for weekend/daily utility maintenance checks at \$50/day. **CARRIED**

LANDFILL SUPERVISION WAGES **18-2019** **Councillor Gilchrist**
THAT we establish the rate of pay for part-time Landfill Supervision at \$17.00 per hour during 2019. As well, that the part-time landfill supervisor be paid a vehicle allowance of \$10.00 per four hour shift for using his personal vehicle while working at the landfill. It is understood that all vehicle operating costs will be the responsibility of the employee (including fuel, oil, repairs, etc.) while fulfilling the duties of the position. **CARRIED**

SE REGIONAL LIBRARY REP **19-2019** **Councillor Collins**
THAT Ida Donovan be appointed as our S.E. Regional Library representative for 2019. **CARRIED**

VILLAGE OF WILCOX
Minutes of Council Meeting No. 1, 2019,
Tuesday, January 15, 2019, 6:30 p.m.
Council Chambers, Municipal Office, 33 Main Street, Wilcox, Sask.

TRAVEL RATES

20-2019

Councillor Stuermer

THAT we establish a travel rate of \$.46875 per kilometer (or \$.75 per mile) for individuals who use their vehicle for travelling on authorized Village business.

CARRIED

WORKERS' COMPENSATION BOARD

21-2019

Councillor Gilchrist

THAT we make application to the Saskatchewan Workers' Compensation Board for 2019 for the Foreman and Administrator at their current wage; and the minimum coverage for each member of Council.

CARRIED

COUNCIL INDEMNITY

16-2018

Councillor Gilchrist

THAT the 2019 rates of indemnity for Council members attending Council meetings shall be as follows:

- Aldermen - \$70.00 per meeting
- Mayor - \$80.00 per meeting

THAT we acknowledge that the increase in indemnity is to adjust the after-tax compensation so as to remain at 2018 levels, due to changes to the federal income tax legislation effective in 2019, which removes the tax exemption for elected officials.

With respect to Committees, it is understood and agreed that under normal circumstances, time dedicated to committee work by council members shall not be billable. Therefore, members of Council expecting to bill for any extenuating committee work must seek the prior approval of Council.

With respect to Supervision, members of Council shall be reimbursed at the rate of \$17.00 per hour for supervision of public works and such supervision must be detailed and documented.

With respect to travel, each member of Council shall be reimbursed at a rate of \$.46875 per kilometer (or \$.75 per mile) for necessary travel on authorized municipal business.

CARRIED

APPOINT CIBC AS BANK

17-2019

Councillor Collins

That we remain with CIBC when the Rouleau branch closes and moves to Regina, and continue until a suitable option is available in Rouleau.

CARRIED

COMMITTEES OF COUNCIL

18-2019

Councillor Stuermer

That we acknowledge the reports of the various standing and special committees of Council.

CARRIED

CORRESPONDENCE

19-2019

Councillor Gilchrist

That we acknowledge that the correspondence was presented and discussed.

CARRIED

ADJOURNMENT

20-2019

Councillor Stuermer

That this meeting be hereby adjourned.

CARRIED



Wayne Hoffart, MAYOR



Tammy Ritchie, ADMINISTRATOR