

**VILLAGE OF WILCOX**  
**Minutes of Council Meeting**  
**Tuesday January 17<sup>th</sup>, 2020, 2:30 p.m.**  
**Council Chambers, Municipal Office, 33 Main Street, Wilcox, Sask.**

**Present:** Mayor Wayne Hoffart  
Councillor Sarah Collins  
Councillor Bryan Jackson  
Councillor Brett Pilkington

Administrator: Tammie Kwochka

**CALL TO ORDER** Meeting VIA teleconference

**AGENDA** 001-2021 Councillor Jackson  
THAT the agenda be approved.

CARRIED

**MINUTES** 002-2021 Councillor Pilkington  
THAT the minutes of the regular meeting No. 12, as held on Tuesday, December 15<sup>th</sup>, 2020, be hereby approved as circulated.

CARRIED

**FINANCIAL STATEMENTS** 003-2021 Councillor Jackson  
THAT the Statement of Financial Activities for the month of December 2020, attached to and forming part of these minutes, be hereby approved as presented by the Administrator.

CARRIED

**ACCOUNTS** 004-2021 Councillor Collins  
THAT the list of accounts as identified as "The List of Accounts for Approval", attached to and forming part of these minutes, having been reviewed, be approved for payment.

CARRIED

**Administrator, Tammie Kwochka**, updated council on the past month's activities and projects.

**Foreman, Tim Friend**, updated Council on the past month's activities and upcoming projects.

**LAGOON MAINTENANCE** 005-2021 Mayor Hoffart  
THAT we plan maintenance for the lagoon, including riprap, to be done when weather allows.

CARRIED

**COUNCIL INDEMNITY** 006--2021 Councillor Jackson  
THAT THE 2021 RATES OF INDEMNITY FOR Council members attending Council meetings remain as follows:

Councillor - \$70.00 per meeting  
Mayor - \$80.00 per meeting

And THAT, with respect to committee meeting, it is understood and agreed that under normal circumstances, time dedicated to committee work by Council members shall not be automatically billable and that therefore members of Council wishing to bill for committee meetings/work must seek approval of Council.

And THAT, with respect to supervision, members of council shall be reimbursed at the rate of \$19.00 per hour for supervision of public works and that such supervision shall be detailed and documented.

And THAT, each council member shall be reimbursed at a rate of .46 per kilometer for necessary travel on authorized municipal business.

CARRIED

**VILLAGE OF WILCOX**  
**Minutes of Council Meeting**  
**Tuesday January 17<sup>th</sup>, 2020, 2:30 p.m.**  
**Council Chambers, Municipal Office, 33 Main Street, Wilcox, Sask.**

**TRAVEL RATES FOR 2021**

**007-2021**

**Mayor Hoffart**

THAT the rate for travel for 2021 remain the same at .46 per kilometer for individuals that use their vehicle for travel on authorized Village business.

CARRIED

**SE REGIONAL LIBRARY REP**

**008-2021**

**Councillor Jackson**

THAT Ida Donovan be appointed as our Southeast Regional Library representative for 2021.

CARRIED

**DUNNET REGIONAL PARK REP**

**009-2021**

**Councillor Collins**

THAT Elsie Burg be appointed as our Dunnet Regional Park representative for 2021.

CARRIED

**BOARD OF REVISION**

**010-2021**

**Councillor Jackson**

THAT WE APPOINT GK Krismer & Associates as the Board of Revision and Aileen Swenson as the Secretary to the Board of Revision for 2021.

CARRIED

**UMAAS MEMBERSHIP**

**011-2021**

**Councillor Pilkington**

THAT we pay the Urban Municipal Administrators Association of Saskatchewan membership fee for 2021.

CARRIED

**CASUAL/PART TIME LABOUR WAGES**

**012-2021**

**Councillor Jackson**

THAT the rate of pay for part-time or casual employees for Village Maintenance/Utility & Landfill Supervision remain as \$19.00 per hour for 2021.

CARRIED

**FOREMAN SALARY**

**013-2021**

**Councillor Collins**

THAT the annual salary for the Foreman, Tim Friend be increased by 3% for 2021 for a total of \$56,238.00 per year.

CARRIED

**WORKERS' COMPENTATION BOARD**

**014-2021**

**Councillor Pilkington**

THAT we make application to the Saskatchewan Workers' Compensation Board for 2021 for the Foreman and the Administrator at their current wage; and the minimum coverage for each member of Council.

CARRIED

**BYELECTION OFFICIAL**

**015-2021**

**Mayor Hoffart**

THAT we appoint Leslie VanDeSype as Returning Officer for the March Byelection with remuneration for all election officials to be set the same as it was for the fall election.

CARRIED

**GIC RENEWAL**

**016-2021**

**Councillor Pilkington**

THAT the Village GICs renewing on February 4<sup>th</sup>, 2021 and February 19<sup>th</sup>, 2021 remain invested in GICs at the CIBC, and be renewed at the current rate available.

CARRIED

**SEWER RATE FOR NOTRE DAME**

**017-2021**

**Councillor Jackson**

THAT, as per the report of the Administrator, we acknowledge that the rate set for the Notre Dame sewer fee has not changed with the new fees as set in Bylaw 2018 of \$5052.00, 2019 of \$9186.00 or 2020 of \$9186.00, and that it was still being charged at the \$4593.00 rate set in 2016 and that it was left the same for the final billing period in 2020, but will be changed as per the current bylaw for the first billing period in 2021.

CARRIED

**VILLAGE OF WILCOX**  
**Minutes of Council Meeting**  
**Tuesday January 17<sup>th</sup>, 2020, 2:30 p.m.**  
**Council Chambers, Municipal Office, 33 Main Street, Wilcox, Sask.**

**NEW PHONES**

**018-2021**

**Councillor Collins**

THAT we authorize the Administrator to purchase new Motorola phones, as presented at this meeting, for the office and that the cost be split 50/50 with the RM of Bratt's Lake.

CARRIED

**PAYROLL DIRECT DEPOSIT**

**019-2021**

**Councillor Collins**

THAT we authorize the set up of direct deposit for payroll, as presented by the Administrator, and that we agree to it being set up such that we can cost share the monthly base fee 50/50 with the RM of Bratt's Lake.

CARRIED

**NEW RESIDENCE WATER & SEWER HOOK UPS** 020-2021

**Mayor Hoffart**

WHEREAS the Village of Wilcox has been charging \$750.00 for new residence hook ups for the past years, and WHEREAS, based on a review of the 2020 invoices, the cost to the Village for these hook ups are a minimum of \$2500.00 THEREFORE BE IT RESOLVED THAT effective 2021 the cost of new water and sewer hook ups for new residences will be \$2000.00.

CARRIED

**ST. AUGUSTINE SCHOOL**

**021-2021**

**Mayor Hoffart**

THAT, based on the request of Principal for St. Augustine School, Alison Jackson, that Councillors Sarah Collins and Brett Pilkington be the contacts for the school in regard to grant funding and fundraising for the proposed Joint Use Facility.

CARRIED

**LETTER – L. KLIMM**

**022-2021**

**Councillor Jackson**

THAT a letter be sent in reply to L. Klimm's invoice for hours from before her official start date inquiring as to why she is seeking payment for that date and also, in response to her claims of "harassment continues", to suggest she contact any authorities she feels necessary to assist her if she is being harassed.

CARRIED

**INVOICE FOR MEMBERSHIP**

**023-2021**

**Mayor Hoffart**

That the request for membership from Moose Jaw River Watershed Stewards for 2021 be denied.

CARRIED

**CORRESPONDENCE**

**024-2021**

**Councillor Jackson**

THAT we acknowledge the correspondence as presented and discussed.

CARRIED

**ADJOURNMENT**

**025-2021**

**Councillor Pilkington**

THAT this meeting be hereby adjourned.

CARRIED

  
\_\_\_\_\_  
Wayne Hoffart, MAYOR  
\_\_\_\_\_  
Tammie Kwochka, INTERIM ADMINISTRATOR